

## DIRECT DEPOSIT AUTHORIZATION

### How to Set Up Direct Deposit

1. Verify with your employer's HR/Payroll department that they offer direct deposit.
2. Complete the form below with your Liberty Savings FCU member information.
3. Submit the form with voided check to your employer's HR/Payroll department.

ROUTING NUMBER: 221276118

ACCOUNT TYPE (Please circle one)    CHECKING    SAVINGS

EMPLOYEE FIRST & LAST NAME \_\_\_\_\_

ACCOUNT NUMBER \_\_\_\_\_

PREFERRED CONTACT NUMBER \_\_\_\_\_ EMAIL ADDRESS \_\_\_\_\_

I AUTHORIZE \_\_\_\_\_

Name of Employer

Employer Address

and Liberty Savings Federal Credit Union to automatically deposit my net pay into my account each payday. If funds to which I am not entitled are deposited into my account, I authorize the above named employer to direct Liberty Savings Federal Credit Union to return said funds. This authority will remain in effect until I have sent cancellation notice to Liberty Savings Federal Credit Union, 666 Newark Avenue, Jersey City, NJ, 07306.

### List all deductions

If you would like a portion of your pay allocated to your other accounts, please indicate the dollar amount below:

	SUB-ACCOUNT SUFFIX	AMOUNT
LOAN _____	_____	_____
LOAN _____	_____	_____
INSURANCE _____	_____	_____
HOLIDAY CLUB _____	_____	_____
VACATION CLUB _____	_____	_____
CHECKING _____	_____	_____
SAVINGS _____	_____	_____
VISA / OTHER _____	_____	_____

EMPLOYEE SIGNATURE \_\_\_\_\_ DATE \_\_\_\_\_